

Cape Light Compact Governing Board
Meeting Minutes
July 11, 2012

The Governing Board of the Cape Light Compact met in regular session on Wednesday, July 11, 2012 in Rooms 11 & 12, Superior Court House, 3195 Main Street, Barnstable, Mass. 02630

Present were:

William Doherty, Chairman, Barnstable County
Robert Schofield, V. Chairman, Bourne
Peter Cocolis, Treasurer, Chatham
Peter Cabana, Member @ Large, Dukes County
Kenneth Rowell, Orleans
Richard Elkin, Alternate, Wellfleet
Fred Fenlon, Eastham
Barry Worth, Secretary, Harwich
Ronald Zweig, Falmouth
David Anthony, Barnstable
Brad Crowell, Dennis
Tom Mayo, Mashpee
Deane Keuch, Brewster
Peter Fontecchio, Truro
Richard Toole, Oak Bluffs
Joyce Flynn, Yarmouth
Bill Straw, Tisbury
Everett Horn, Sandwich

Absent were:

Timothy Carroll, Chilmark
Michael Hebert, Aquinnah
Tim Twombly, W. Tisbury
Sharon Lynn, Provincetown
Vacant, Edgartown
Maggie Downey, Compact Administrator*

Counsel/Consultants/Media Present

Audrey Eidelman, Esq. Legal Counsel
David Still, Barnstable Patriot

Chris Rogers, Sullivan, Rogers & Company

Staff Present

*Margaret Song, Residential Program Manager
Meredith Miller, C&I Program Manager
Nicole Price, C&I Program Planner
Philip Moffitt, EM&V Analyst
Joseph Soares, Sr. Power Supply Planner
Karen Loura, Administrative Assistant

Briana Kane, Sr. Res. Program Coordinator
Vicki Marchant, C&I Program Analyst
Sarah Miller, C&I Program Intern
Debbie Fitton, Energy Education Coordinator
Matt Dudley, Residential Program Coordinator

Public Present

James Rogers, Sandwich
Patricia & Richard Andres

Preston Ribnick, Wellfleet
Kathy Sherman, Brewster

At 2:00 p.m. Chr. Doherty called the meeting to order. There were no Martha's Vineyard Board Members present. Chairman Doherty read the policy pertaining to videotaping of public meetings and the remote participation policy. Preston Ribnick video-recorded the meeting as a private citizen.

PUBLIC COMMENT:

James Rogers, Sandwich resident, Preston Ribnick, Wellfleet resident and Kathy Sherman Brewster resident each made comments.

SULLIVAN, ROGERS & COMPANY, LLC – BARNSTABLE COUNTY AUDITORS

Chairman Doherty invited Chris Rogers of Sullivan, Rogers & Company LLC, Barnstable County Auditors to start his presentation, delaying consideration of meeting minutes until the arrival of Martha's Vineyard Representation.

C. Rogers, Partner & Co-founder provided his company history, background and experience specializing in government work and municipal utilities. He said Cape Light Compact funds are audited as part of the Barnstable County Audit. Cape Light Compact funds are agency funds which are funds held for the benefit of a 3rd party. Barnstable County is custodial. He provided a bound and printed power-point presentation to the Board. (Attachment A)

Audit Options:

1. Audits of all or certain CLC activities back to the beginning of Cape Light Compact through 12/31/11 and then move forward annually.
2. Audit the appropriateness of certain CLC expenses following specific procedures agreed upon by CLC & SRC.
3. A combination of the above.

C. Rogers recommended audit of EE Funds and mil adder funds from 7/1/2003 – 12/31/2008 and perform procedures to look at the appropriateness of expenditures. Records prior to 2003 have been destroyed pursuant to the Secretary of State Records Retention Rules; followed by full audits of activities for 2009, 2010 & 2011; followed by yearly audits. . Cape Light Compact will only be billed for time incurred. If auditors see that there appears there will be an overage, they will notify CLC in advance.

There was discussion concerning the audits conducted annually by the County and DOER of CLC. C. Rogers explained gaps in DOER audits which do not include financial and statement audits for CLC. He said it would take 3-4 weeks to complete an annual audit. They could start annual audits for years 2009-11 in January 31, 2013 to be completed by June, 2013.

B. Crowell stated he would like it make it clear publically that he would like recommendations on how to do better to ease understanding on the part of the public. All audits include management recommendations and with regard to presentation & communications the Board can decide what and how to communicate for better understanding.

C. Rogers said a forensic audit costs 15 times more for an examination at that level. He said Barnstable County has always met or exceeded as the fiscal agent and done a good job.

P. Cocolis asked if CLC funding of CVEC would be part of the audit. C. Rogers said "Yes". P. Cocolis said Energy Efficiency Funds are all adjudicated through the State. Cape Light Compact does not decide; if Audit is already done, the state may have problem with Cape Light Compact spending the additional money. C. Rogers said his proposed audit is all encompassing.

The periods audited would follow the calendar years vs. fiscal years.

J. Flynn asked if expense of these audits would increase ratepayer costs. P. Cocolis responded there is enough funding in the Reserve Fund and the Energy Efficiency Funds could cover the costs. He said he thinks this is something that must be done.

B. Straw said should we then question all B. County audits. C. Rogers said Barnstable County audits include activities of CLC showing assets and liabilities but not profit & loss, cash flow, etc. P. Cocolis said if it provides better information, then he is in favor.

B. Doherty said he is looking to remove any negative perception; and members have a responsibility to their appointing authority of transparency and to demonstrate appropriate measures have been met as well as that a good faith effort has been made to look at where we have been and where we are going and to seek opportunities leading to improvements.

R. Zweig asked if this would set a precedent for all agencies within the County. . Discussion concerning the Assembly's recommendations of future audits with county funding ensued.

B. Crowell said he does not think the Assembly is concerned except for a handful of people, some of who are present today. It is not a good use of funds and although it may be useful to members to get management suggestions, it is not a value from retrospective exam.

T. Mayo spoke about the perception of a vocal minority and questioned the necessity of an audit. He supports a thorough audit. If the Board is thinking of performing an historical audit, perhaps survey the ratepayers before spending \$150,000 of ratepayers' money. He said if the Board does not vote to audit, it will be open to criticism.

B. Crowell said he understands adding that an audit isn't going to solve the problems being articulated.

D. Anthony said there is a certain cost associated with doing business. An audit is a way to provide assurance to the public. There is a group of public who are not vocal who see the media and one way to address them is to make the audit equally public.

P. Cabana said CVEC was formed to be able to get into renewable energy. In all of his time with CLC no public attended or questioned it. He said there is unfortunately the need to have an audit and it is worth the expense.

J. Flynn agrees with Anthony & Cabana as she looks at it from a public relations viewpoint.

B. Crowell said he would like to bring the matter back to his Board of Selectmen and get their feedback. It is expensive and he would like to ensure their understanding.

R. Schofield said after the 2003-12/11 audit is done, the Board can consider whether or not to go forward.

P. Cocolis read the Assembly's recommendations pertaining to audits. He said CVEC was formed in 2009 and suggested doing both. He said the Chatham Selectmen support an audit.

F. Fenlon said he believes an audit will improve the way CLC operates and will help CLC do better.

P. Fontecchio said that if the public's intent was to distract, it has been successful to that point. Audits are a good thing. It is paying to improve self.

P. Cocolis said despite misrepresentation, often perception becomes the reality and CLC has to respond. An audit will benchmark where we have been; clarify the relationship between CVEC & CLC and provide an opportunity for process improvements. There is no reason to believe audits to date show any lack of diligence on anyone's part. He suggests narrowly focused effort and will respond to questions raised.

P. Cocolis moved that the Board approve proceeding with an audit as provided in the presentation, seconded by J. Flynn. Discussion followed. B. Crowell requested his preference to wait to next meeting to provide members the opportunity to bring the matter back to their towns.

The two-part audit would provide #1 an audit with agreed upon procedures of years 2003-2008 and #2 Full blown audits for 2009, 2010 & 2011 (to begin January 2013).

D. Anthony agreed with Crowell. P. Cocolis indicated it makes sense to go back to Selectmen.

F. Fenlon said by not voting to move forward, it will be perceived as though the Board is stalling.

Agreed upon procedures is not an audit. Procedures are established to conduct an audit (Attestation Procedures).

E. Horn agreed with Crowell & Mayo.

Procedural discussion followed. The next Board meeting is September 12, 2012. R. Schofield moved the Board vote to amend the motion to table the vote to the September 12th meeting, seconded by B. Crowell and voted 13 in favor, 4 opposed and 1 abstention.

CONSIDERATION OF 6/13/12 MEETING MINUTES

T. Mayo moved the Board vote to approve the 6/13/12 Regular Session Meeting Minutes as written, seconded by B. Crowell. The Board then unanimously voted in favor with E. Horn, R. Elkin, K. Rowell and B. Doherty abstaining because they were not present. J. Flynn abstained because she was not present for the entire meeting.

R. Schofield moved the Board vote to approve the 4/19/12 Executive Committee Meeting Minutes, seconded by P. Cabana and voted unanimously in favor.

ENERGY EFFICIENCY PROGRAM UPDATE

1. Energy Education Presentation – D. Fitton, Energy Education Coordinator

Debbie Fitton provided a Power-point presentation to the Board providing an update to the EE activities. Presentation included by reference hereto. D. Fitton also distributed copies of the National Energy Education Development 2012 Annual Report. (Attachment B) B. Crowell requested an electronic copy.

2. 2013-2015 Energy Efficiency Plan Update

- M. Song, Residential Program Manager distributed copies a screen-shot showing how to access the new 444 page 3-year Energy Efficiency Plan Update & the 50-page Supplemental Filing on the Cape Light Compact website available at the following link: <http://www.capelightcompact.org/report/energy-efficiency-plan/>
- **Town Audit Competition**
M. Song also distributed information to update the Board on the Audit Competition Program. (Attachment C)
- **How to Beat the Heat and be energy efficient**
M. Song distributed a colored flyer with energy efficient cooling tips. (Attachment D)

DISCUSSION ON CLC INTERGOVERNMENTAL AGREEMENT – ARTICLE VII, OFFICERS

Chr. Doherty read from the Cape Light Compact Intergovernmental Agreement - Article VII, Officers relative to his response on behalf of the Board to the Assembly of Delegates Special Subcommittee Recommendations.

D. Anthony recognized the challenges of the Chair to balance between personal beliefs and the group as a whole.

P. Cocolis said the Chair represents the CLS and provided a response to an issue which was previously discussed by the Board. At times the chair has to respond timely and the chair represents the board and he has no problem with that. The members represent the Towns and the ratepayers.

B. Crowell commented that unrelated to anything is the potential of the chairman to mistake the opinion of the board. He said we may want to try to short circuit that possibility by amendment within the Bylaws.

D. Anthony stated that with meetings every other month there is less opportunity to convene. He suggested a return to more frequent meetings or we must rely upon the Executive Board to act on our behalf. Frequent meetings make it difficult getting quorums.

R. Zweig agreed and asked about remote participation access. It was noted that a quorum is required within the room and there must be a director from Martha's Vineyard present.

Chr. Doherty invited the membership to express any issues they may have concerning the actions of the Chair on behalf of the Board and hearing none assumes all are comfortable with the actions of the chair and the wording of the bylaw.

Chr. Doherty suggested that meeting frequency be an agenda item.

EXECUTIVE SESSION

P. Cabana moved the Board vote to enter Executive Session pursuant to MGLA Ch30A §21 (a) 3 to discuss imminent litigation from a contractor terminated from the Energy Efficiency Program and to return to open session upon conclusion, seconded by R. Schofield and voted by roll-call unanimously in favor.

At 4:32 p.m. the Board returned to regular open session.

TREASURER'S REPORT

P. Cocolis, Treasurer provided an updated Cape Light Compact Special Revenue Funds and reviewed balances appearing on a report dated as of 6/30/12. (Attachment E).

OTHER BUSINESS

- D. Anthony reported that “Bud” Breault is no longer the Barnstable Alternate to Cape Light Compact.
- B. Doherty informed the Board that Briana Kane, Sr. Residential Program Coordinator was his guest on his County Chatter Radio show and was marvelous.

At 4:35 p.m. B. Worth moved the Board vote to adjourn, seconded by J. Flynn and voted unanimously in favor.

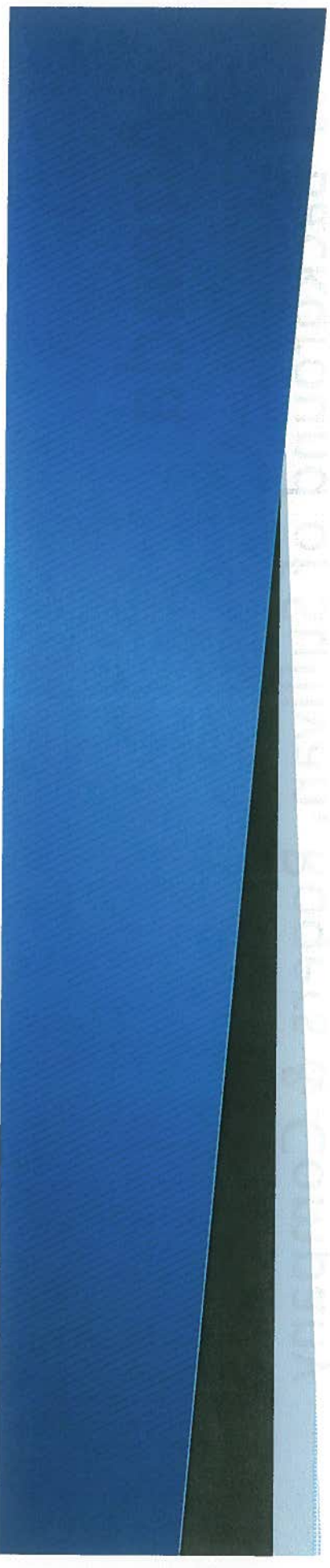
*Margaret Song sat in for Maggie Downey, Administrator.

Attachment A

Cape Light Compact

Audit and Attestation Service Options

Presented by: Chris Rogers, CPA, Shareholder
Sullivan, Rogers & Company, LLC



Agenda

- ▶ Background of Sullivan, Rogers & Company
- ▶ CLC audit and attestation options and recommendations
- ▶ Pricing
- ▶ Timing



Background of SRC

- ▶ Since inception, we have dedicated our practice to providing audit, attestation, compliance and consulting services to Massachusetts governments
- ▶ Some of our audit clients include:
 - Cities of Worcester, Newton, Chelsea and Gloucester
 - Towns of Natick, Winchester, Bourne, Mashpee, Dennis, Eastham and Truro
 - Boston Public Library



Background of SRC

- Barnstable County
- Worcester Redevelopment Authority
- Massachusetts Convention Center Authority
- ▶ Many of our city and town audits include utilities, such as electric, water and/or sewer services
- ▶ Our experience is diversified and well respected in the governmental industry



CLC Audit and Attestation Options

- ▶ Perform audits of all or certain CLC activities from inception and moving forward
- ▶ Perform specific procedures agreed upon by CLC and SRC regarding the appropriateness of certain CLC expenses
- ▶ Perform a combination of the two options identified above



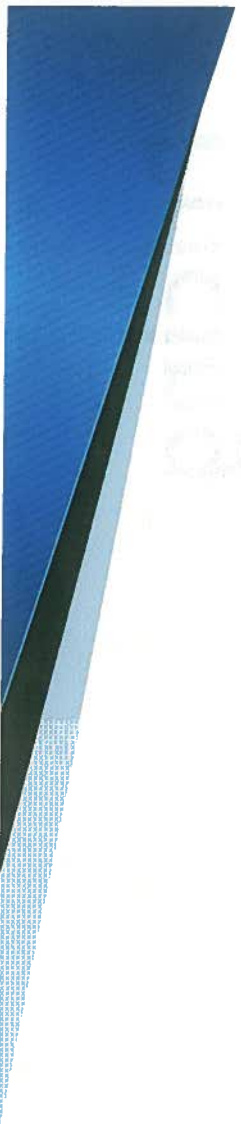
CLC Audit and Attestation Recommendations

- ▶ Agreed-Upon Procedures
 - For the period July 1, 2003 through December 31, 2008, perform procedures to specifically test the appropriateness of expenses incurred related to the following funds
 - Energy Efficiency
 - Power Supply Reserve (Mil-adder)
 - Power Supply Reserve
 - Review the RFP process, including the decision, for appropriateness

CLC Audit and Attestation Recommendations

▶ Audits

- As of and for the years ending December 31, 2009, 2010, 2011 and thereafter
- Each year will be issued as a separate audit report



Pricing

- ▶ **Agreed-upon procedures**
 - 250 – 300 estimated hours (based on preliminary transactional data obtained)
 - Estimated cost \$30,000
 - We will only bill you for actual hours incurred
- ▶ **Audits**
 - Estimated hours per audit year 250 – 300 hours
 - Estimated cost \$30,000

Timing

- ▶ Agreed-Upon Procedures
 - As soon as possible
- ▶ Audits
 - Begin January 2013
 - All fiscal years' audit reports to be issued by June 30, 2013



CAPE LIGHT COMPACT'S ENERGY EDUCATION PROGRAM

School Year
2011-2012



Teaching Hands-On Experiential Energy Education –



SCIENCE

It's like that.



In School Programs using the **NEED Curriculum**

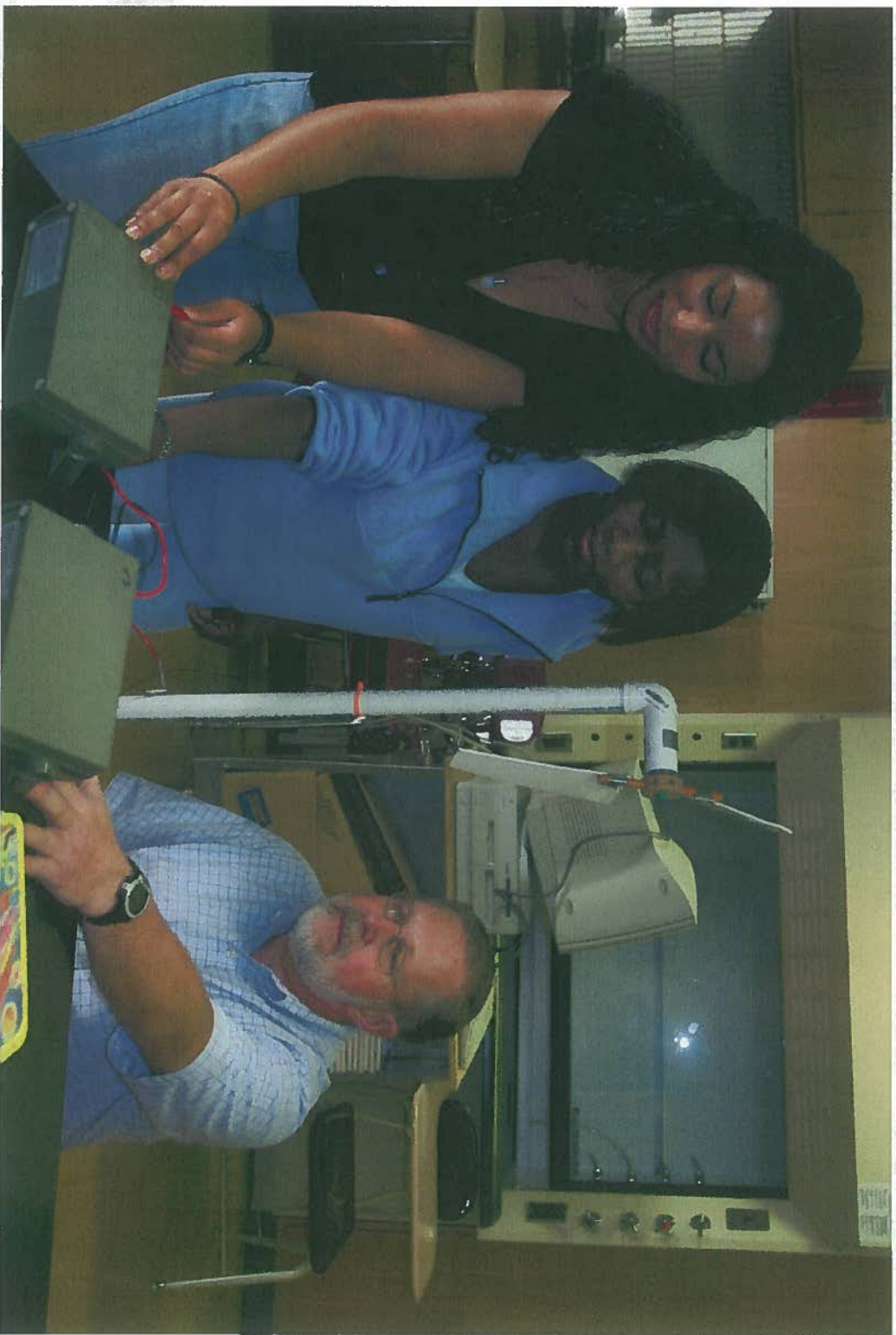
- Bourne Middle School
- Peebles Elementary
- Morse Pond School
- Teaticket Elementary
- Cape Cod Reg. Tech
- KC Coombs
- Oakridge School
- Forestdale School
- Sandwich High School
- Upper Cape Tech
- Cape Cod Academy
- Barnstable HM Charter
- CC Lighthouse Charter
- Harwich Elementary
- Harwich Middle School
- Chatham Elementary
- Chatham Middle
- Orleans Elementary
- Eddy Elementary
- Wellfleet Elementary



Special Guest Presenters



In Classroom Support



Hydrogen Fuel Cell Class





Kids teaching Kids

- Bourne Middle School and Upper Cape Tech
- Forestdale and Upper Cape Tech
- Oakridge and Sandwich High School
- Eddy School and Orleans Elementary
- Eddy School and ME Small School
- Eastham Elementary and CC Lighthouse Charter at CCMNH
- Harwich CLC at Harwich Elementary
- Nauset High School at Nauset Middle School
- Cape Cod Tech at Harwich Middle School
- Nauset HS at Wellfleet Elementary School

Energy Carnivals Kids Teaching Kids



Forestdale 5th Grade Energy Club Upper Cape Tech



Pairing High School with Middle School Students for Team-teaching



Forestdale Middle School 5th
Grade Energy Club invited 3-5
grades to energy carnival

Worked with Upper Cape Tech
Environmental Technology Lab
students to demonstrate energy
related experiments

Oakridge School



- Sandwich High School
Environmental
Technology Seminar
students hosted
Energy Carnival for all
5th Grade Students

Forestdale Endo/Exothermic Experiments & Static Electricity Races



Teacher Workshops

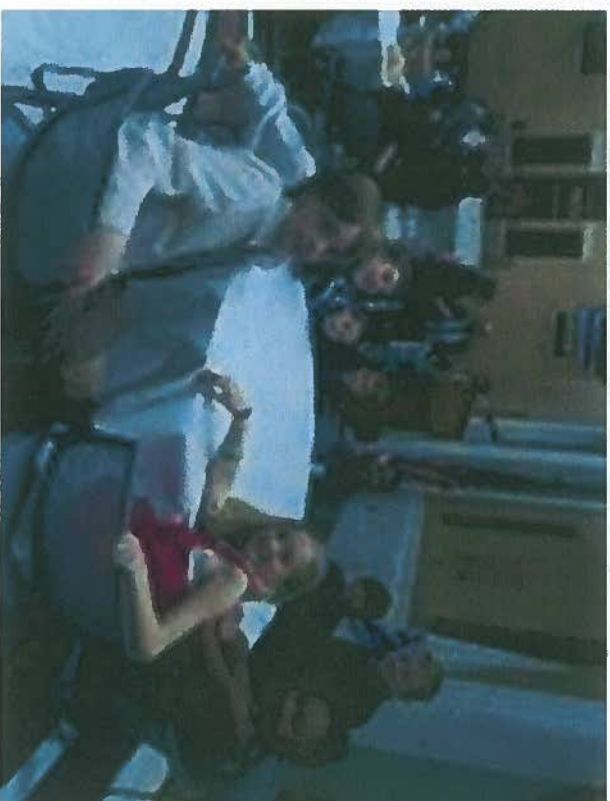


- Hyannis – fall 2011
- Edgartown – fall 2011
- Wind Class – winter 2012
- Falmouth – spring 2012
- For August 2012 – D/Y Kidwind
- Fore November 2012 –
- D/Y Solar Energy

Graduate Level Wind Energy Class For Teachers

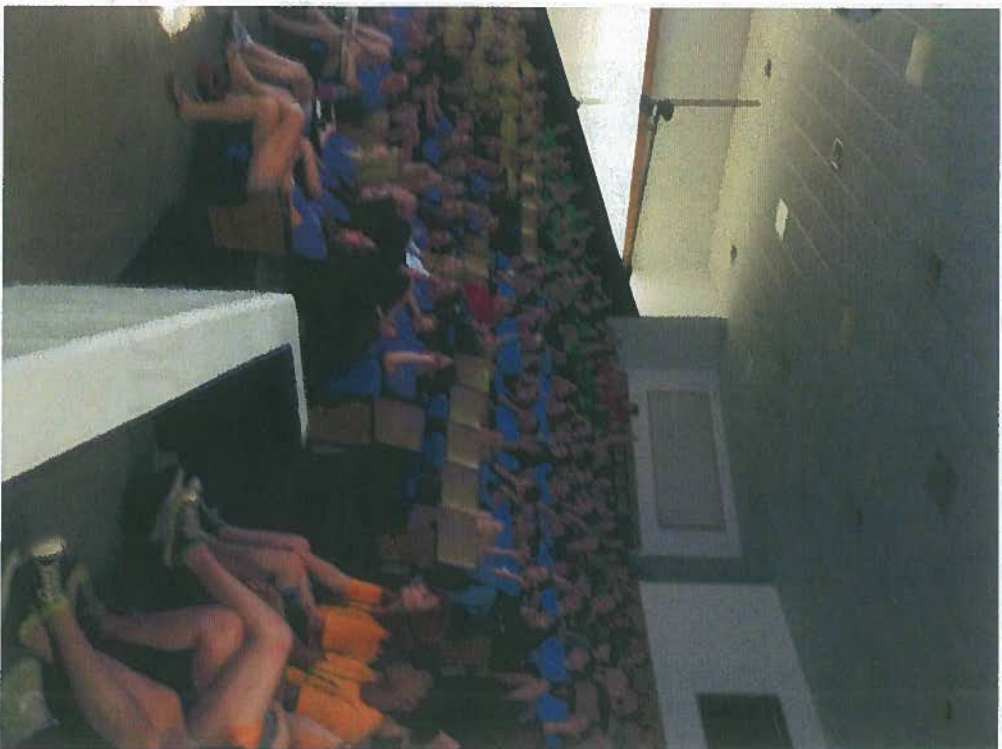



State House Awards Ceremony





STEM at MMA – Summer 2012





Special Thanks to the CLC Energy Education Teaching Team:

- Christine Twombly
- Sally Andreola
- Ed Banks
- Andy Morris
- Barbara Demarzo
- Liz Argo
- Laura Tanguilig
- Pauline Schafer
- Kathy Smith and the Vineyard Energy Project



Attachment C

Cape Light Compact's Home Energy Assessment Recruitment Competition

7/11/12

Cape Light Compact enlisted the help of local Recreation Departments, Councils on Aging and 3 non-profit organizations to recruit residents to participate in our free home energy assessment. All towns and organizations who participate will earn money, and the town or organization who recruits the most energy assessments could win our top prize of \$8000!

UPDATES:

- Recruitment competition started June 15th.
- Customers must call to have an assessment by August 15th and have completed the assessment by October 19th, in order to vote for a town or organization.
- Call Center call volume for June 2012 has increased approximately 60% over June 2011.
- The votes that have been received are being tracked on our website www.capelightcompact.org/contest.

MARKETING:

- Towns and organizations have been marketing the competition by:
 - ◆ E-Newsletters
 - ◆ Flyers
 - ◆ Monthly Newsletter Mailings
 - ◆ Facebook
 - ◆ Websites
- Cape Light Compact has marketed competition by putting information on our website, Facebook page and e-newsletter. I will be talking about the competition during CLC's radio show on WOMR, which will air on the 1st Sunday in August.

VOTES RECEIVED as of 7/6/12:

- Town of Barnstable – 4 Total
 - ◆ Recreation Department - 1
 - ◆ Senior Services - 3
- Town of Bourne – 1 Total
 - ◆ Recreation Department
 - ◆ Council on Aging - 1
- Town of Brewster – 3 Total
 - ◆ Recreation Department
 - ◆ Council on Aging - 3
- Town of Chilmark – 2 Total
 - ◆ Beach Department - 2
- Town of Dennis – 2 Total
 - ◆ Recreation Department
 - ◆ Council on Aging - 2

HOW TO BEAT THE HEAT and be energy efficient

keep the cool air inside the house

Includes FREE compact fluorescent light bulbs, FREE air sealing, and will cover at least 75% of the cost, up to \$4,000 to install recommended insulation for eligible homes. Call 800-797-6699 to schedule your FREE home energy assessment today!

if you are adding central air, think efficient!

You could qualify for \$150- 650 rebate for central air conditioning heat pump and duct-less mini-split systems.

other ways to save energy and money...

The HEAT Loan Program provides loans up to \$25,000 with 0% interest and terms up to 7 years for approved measures including efficient central air conditioning systems.

To apply for the loan, call for the home energy assessment.

Have you been dreading taking that second refrigerator or freezer to the town transfer station? Cape Light Compact can help! Clear enough space for someone to get it out, and give us a ring. There is a \$50 rebate for recycling that second refrigerator or freezer!



800-797-6699

www.capelightcompact.org



Attachment E

Cape Light Compact
Special Revenue Funds
as of 6/30/12

<u>Description</u>	Fund 0026 Energy <u>2011</u>	Fund 0027 Energy <u>2012</u>	Fund 2006 Solarize Our Schools	Fund 2161 Energy Audit Grant	Fund 2162 Energy Effic Conserv Block	Fund 8038 Energy Efficiency Reserve Fund	Fund 8046 Power Supply Reserve Fund	Fund 8073 RPS RECs Fund	Fund 8074 CLC Operating Fund	Fund 8075 CLC Green Fund
Fund Balance as of 7/1/11	2,134,150.39	(1,428,663.23)	81,208.66	(8,224.00)	0.00	106,600.50	1,012,885.91	0.00	71,459.74	53,784.59
Revenues										
SBC Revenues	2,699,553.01	2,343,935.00								
RGGI Revenues		282,410.00								
FCM Revenues	434,763.83	336,931.16								
EERF Revenues	7,251,452.14	6,257,086.00								
Other Income	3,350.00									
Bank Interest Income	488.03	949.13								
Energy Audit Grant-Application Fees										
Energy Audit Grant Revenue				12,974.00						
Energy Effic Conserv Block Grant Rev					104,370.00					
Mil Adder Revenue							995,289.13			
Power Supply Reserve Fund REC Revenue							189,587.40			
RPS RECs Revenues								1,268,321.00		
CLC Green Fund Revenue										126,670.39
CLC Green Fund REC Revenue										13,278.00
TOTAL REVENUES	10,389,607.01	9,221,311.29	0.00	12,974.00	104,370.00	0.00	1,184,876.53	1,268,321.00	0.00	139,948.39
TOTAL TRANSFERS	(1,134,470.30)	1,159,104.30					(905,445.24)		905,445.24	
TOTAL EXPENDITURES	11,389,287.10	8,022,873.12		250.00	104,370.00		234,240.50	1,268,321.00	916,371.13	66,312.07
Fund Balance	0.00	928,879.24	81,208.66	4,500.00	0.00	106,600.50	1,058,076.70	0.00	60,533.85	127,420.91

chairman, treasurer, secretary or any other officer or Representative of the Compact. An officer may resign as officer without resigning from other positions in the Compact, including positions on the Executive Committee or as Representative.

E. Sponsors, Benefactors, Contributors, Advisors, Friends of the Compact.

Persons or groups of persons designated by the Governing Board as sponsor, benefactor, contributor, advisor or friend of the Compact or such other title as the Governing Board deems appropriate shall, except as the Governing Board shall otherwise determine, serve in an honorary capacity. In such capacity they shall have no right to notice of or to vote at any meeting, shall not be considered for purposes of establishing a quorum and shall have no other rights or responsibilities.

F. Chairman.

The chairman shall be chief executive officer of the Compact and, subject to the control of the Governing Board, shall in general supervise and control all of the business and affairs of the Compact. The chairman shall preside at all meetings at which he or she is present. Unless otherwise directed by the Governing Board, all other officers shall be subject to the authority and supervision of the chairman. The chairman also shall have such other powers and duties as customarily belong to the office of chairman or as may be designated from time to time by the Governing Board.

G. Vice Chairman.

The vice chairman shall assist the chairman and preside at meetings at which the chairman is not present. The vice chairman also shall have such other powers and duties as customarily belong to the office of vice chairman or as may be designated from time to time by the Governing Board.

H. Treasurer.

The treasurer shall be the chief financial officer of the Compact and shall have such powers and duties as customarily belong to the office of treasurer or as may be designated from time to time by the chairman or the Governing Board. The roles and responsibilities of the treasurer may be delegated or expanded. Pursuant to the Administrative Services Agreement between the Compact and Barnstable County, as such agreement may be amended from time to time, the County is the designated agent and fulfills the administrative role for the Compact.

I. Secretary.

The secretary shall arrange for the recording, consistent with applicable law, of all proceedings of the Governing Board, Executive Committee and any other such committee in a book or books to be kept therefor, shall have custody of the seal of the Compact, and have such powers and duties as customarily belong to the office of clerk or secretary or as may be

designated from time to time by the chairman or the Governing Board.

J. Other Officers.

The Governing Board shall have legal counsel for the Compact. The Compact's legal counsel may jointly represent the Compact's members or affiliates in accordance with a bylaw adopted by the Compact pursuant to Article II(j).

The Compact shall designate a Chief Procurement Officer, whose role, in accordance with G.L. c. 30B and other applicable provisions of law, shall be to select proposals for and facilitate the award of contracts on behalf of the Compact, with input from members of the Governing Board, Compact staff, counsel and others, as such Chief Procurement Officer sees fit. Notwithstanding the foregoing, the Governing Board may determine that the Compact, as long as consistent with applicable law, will select proposals and award contracts in another manner.

Other officers shall have such powers as may be designated from time to time by the Governing Board.

Cape Light Compact Governing Board

Meeting Minutes

June 13, 2012

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Present were:

Robert Schofield, V. Chairman, Bourne
Peter Cocolis, Treasurer, Chatham
Peter Cabana, Member @ Large, Dukes County
Fred Fenlon, Eastham
Barry Worth, Secretary, Harwich
Ronald Zweig, Falmouth
David Anthony, Barnstable
Brad Crowell, Dennis
Tom Mayo, Mashpee
Deane Keuch, Brewster
Kathy Hubby, Wellfleet
Peter Fontecchio, Truro
Richard Toole, Oak Bluffs
Joyce Flynn, Yarmouth (2:23)
Bill Straw, Tisbury

Absent were:

William Doherty, Chairman, Barnstable County
Timothy Carroll, Chilmark
Kenneth Rowell, Orleans
Tim Twombly, W. Tisbury
Sharon Lynn, Provincetown
Everett Horn, Sandwich
Michael Hebert, Aquinnah
Vacant, Edgartown

Counsel/Officials/Consultants Present

Jeff Bernstein, Esq. Legal Counsel
Mary Pat Flynn, Chr., County Commissioners
John Checklick, CVEC Falmouth Rep.
Ashley Amos, BCK Law
Sheila Lyons, County Commissioner
Ed Schmidt, Consultant, MCR

Staff Present

Maggie Downey, Compact Administrator
Vicki Marchant, C&I Program Analyst
Sara Miller, C&I Program Intern
Debbie Fitton, Energy Education Coordinator
Briana Kane, Sr. Res. Program Coordinator
Karen Loura, Administrative Assistant
Lindsay Henderson, Customer Service Coordinator (3:50 pm)
Meredith Miller, C&I Program Manager
Nicole Price, C&I Program Planner
Philip Moffitt, EM&V Analyst
Margaret Song, Residential Program Manager
Joseph Soares, Sr. Power Supply Planner
Kevin Galligan, Energy Efficiency Program Manager

Public Present

James Rogers, Sandwich
Preston Ribnick, Wellfleet
Mitch Relin

Jani Rapaport, LW Voters CCA
Patricia Andres & Neil Andres

At 2:09 p.m. V. Chairman Schofield called the meeting to order. Without a representative from Martha's Vineyard, the Board delayed action items on the agenda Peter Cabana, Dukes County Representative arrived. The following agenda items were taken up out of chronological order.

1. PUBLIC COMMENT

Various statements regarding Compact financial statements, the need for representatives to share them with town officials, and comments concerning the Assembly Special commission were stated or read by the members of the public in attendance.

2. MEETING WITH COUNTY COMMISSIONERS TO DISCUSS SPECIAL BARNSTABLE COUNTY COMMISSION RECOMMENDATIONS RELATIVE TO CAPE LIGHT COMPACT

M. Downey delivered a Power Point Presentation dated June 13, 2012 included by reference hereto and posted at the Cape Light Compact website @ <http://www.capeLIGHTcompact.org/resources/board-meeting-presentations/> Commissioner Flynn added that CLC was formed with County Support in 1997 as a result of public need with rising energy costs. The County continues to look to work with CLC for long term energy plans. The County is also supportive of CVEC and her town of Falmouth is particularly supportive. Commissioner Lyons stated that the County's responsibilities relative to the County should be defined. CVEC is a utility and has a right to keep some things confidential (i.e., contract negotiations, etc.) Brad Crowell said the relationship between CLC & CVEC and the County Government needs to be made clear. Comm. Lyons said the Commissioners have just reviewed the Assembly Special Committee Report and have not discussed it as a body. She said as public servants we need to promote transparency. Chr. Flynn said Barnstable is a unique County and there is a need to do a better job educating the population.

3. CONSIDERATION OF MEETING MINUTES

The Board then considered the May 9, 2012 Meeting Minutes. R. Zweig moved the Board voted to accept the minutes as presented, seconded by K. Hubby, voted unanimously in favor with T. Mayo, B. Crowell and B. Straw abstaining as they were not present.

4. FY13 OPERATING BUDGET

The Board then considered the FY13 Operating Budget of \$988,920.00. T. The Operating Budget is funded by a mil charge on the CLC power supply contract. There was a general discussion about legal expenses, Atty. Bernstein said most of the expense come from participation in regulatory dockets. John Checklick, CVEC Director was present to respond to any budgetary questions relating to the Cape & Vineyard Electric Cooperative and that budget was also reviewed. On a motion duly made by J. Flynn and seconded by Peter C, the Board voted by roll call to approve the FY13 Proposed Budget with all governing board members who were present voting affirmative, except Mashpee which abstained.

The Cape Light Compact has been included in Barnstable County's audits since inception. The Board discussed meeting with the County Auditors to consider a retrospective review of CLC funds held by Barnstable County. M. Downey informed the Board the Auditors are available to meet with the Board at the July 11, 2012 Meeting. By agreement, M. Downey will request a presentation in advance of the meeting or provide one at the meeting. Discussion followed. There is no cost to meet with them and review their proposal, but costs will be incurred should the Board move forward with any of the recommendations presented by the Auditors. There was unanimous consensus to pursue a meeting with the Auditors.

5. ENERGY EFFICIENCY COMMERCIAL/INDUSTRIAL FOCUS GROUP REPORT AND PRESENTATION – ED SCHMIDT, MCR PERFORMANCE SOLUTIONS

Ed Schmidt, MCR Performance Solutions, LLC provided a presentation of the Small Commercial Retrofit Program Insights Report and Recommendations focusing at increasing participation. A copy of the report was distributed to the Board and a copy is attached hereto (Attachment A). It was noted that implementation of the strategic marketing plan recommendation would necessitate an expeditor.

6. ENERGY EFFICIENCY PROGRAM UPDATE

a) L. Henderson distributed examples of the Energy Audit Competition and provided the Board with an update on the program.

b) B. Kane informed the Board that the new lighting catalogues have been received and are available. She also described the Lighting Controls Initiative which program seeks 20 households with dimmers to participate in an assessment. She passed out an informational sheet and energy efficient lighting catalogues.

c) M. Song distributed copies of the Cape Light Facebook Page and a copy of Pinterest.

7. REPORT ON 6/6/12 ASSEMBLY OF DELEGATES MEETING

There was general exchange and discussion about the 6/6/12 Assembly of Delegates Meeting attended by members of CLC Board and Staff. It was noted that Cape Light Compact provided briefings and it was acknowledged that it does take a while to understand energy related issues.

8. TREASURER'S REPORT – P. COCOLIS

P. Cocolis distributed Treasurer's Report as of 5/31/12. He said he would like to provide the CLC Informational Video to his Chairman. T. Mayo offered to help.

At 4:30 p.m. B. Worth moved to adjourn, seconded by J. Flynn and voted unanimously in favor.



CAPE LIGHT COMPACT

Minutes of Meeting: CLC- Executive Committee Meeting

Date of Meeting: April 19, 2012- 230 to 400 Pm

Attendance: W Doherty, M Downey, R. Schofield, P Cocolis, B Worth, F Fenlon, J Bernstein, P Cabana

Approval of Minutes: Upon a motion by R Schofield, seconded by B Worth, with P Cabana abstaining, the committee approved the minutes of December 12, 2011

Recommendations from Special Commission on County Governance: The Executive Committee discussed the document as it pertained to the Cape Light Compact. As a product of this discussion, Ms Downey was instructed to develop a detailed response which will be reviewed and signed by the Executive Committee prior to being forwarded to the County Commissioners.

Proposed Operating Budget for Cape Light Compact-This proposed budget was presented to the Executive Committee for initial review. It will be presented for detail review by the entire Governing Board in May and brought up for final vote in June 2012. The proposed budget includes about \$400,000 grant to CVEC.

Barry R Worth
Secretary